



ELECTRICAL TRAINING INSTITUTE, INC.

For
NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION L.A. COUNTY CHAPTER
And
INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS LOCAL UNION NO. 11



Applicant:

Thank you for your interest in applying for a teaching position with the Electrical Training Institute, Inc. (“ETI”). We are continuously looking for dedicated, enthusiastic individuals who have the desire to get involved in the most important aspect of our industry...education.

You may be interested in teaching within the apprenticeship program, Journeymen skill improvement classes, or both. In the classroom, Instructors have the opportunity to teach the knowledge and skills of our trade, and to lead by example through teaching the correct behaviors and attitudes which will keep our union industry strong.

ETI’s Instructors must be able to obtain the appropriate teaching credential from the State of California. All Instructors are encouraged to obtain such a credential within two years of the date they start performing their duties as ETI Instructors.

Please fill out the application and return it to ETI in the envelope provided. Thank you again for your interest and willingness to serve our industry.

Sincerely,

Brett Moss
Interim Training Director



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APPLICATION FOR EMPLOYMENT - INSTRUCTOR

Date of Application: _____

I. PERSONAL INFORMATION

Name: _____
(Last) (First) (Middle)

Current Address: _____

City: _____ State: _____ Zip: _____

Home Phone No.: (____) _____ - _____ Alt. Phone No.: (____) _____ - _____

Work Phone No.: (____) _____ - _____ May we contact you at work? Yes No

E-mail Address: _____

Local Union # _____ Card No. _____ Classification _____

Have you ever been employed with the Electrical Training Institute (“ETI”) before?

Yes No If yes, dates of employment? From _____ to _____

Reason for leaving? _____

Have you ever applied for a position with Electrical Training Institute before? Yes No

If yes, date of application: _____ Position: _____

Do you have any friends or relatives who are employed with Electrical Training Institute?

Yes No If yes, provide the following information:

Name: _____ Relationship: _____

II. POSITION

What position are you seeking? _____

Full-time employment? [] Yes [] No

Part-time employment? [] Yes [] No

How did you learn about the position? _____

Salary/hourly rate of pay desired: _____

Date available to start work: _____

If they have been explained to you, are you able to meet the attendance requirements of the position? [] Yes [] No

Will you work overtime if required? [] Yes [] No

Are you at least 18 years of age? [] Yes [] No

If hired, can you present proof of your legal right to work in the United States? [] Yes [] No

Have you ever been convicted of a crime? [] Yes [] No

If yes, please provide date(s) and details: _____

A conviction will not necessarily disqualify an applicant from employment. Factors such as the age and time of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account. **Do not disclose any information concerning non-felony marijuana-related offenses that are more than 2 years old. Additionally, do not disclose convictions that have been judicially sealed, dismissed, expunged, or statutorily eradicated resulting in the conviction being nullified.**

III. PERSONAL COMMENTS

Describe your strengths for the position for which you are applying:

Describe any weaknesses for the position for which you are applying:

Please provide any other information that you consider relevant and important to your ability to perform the duties of the job for which you are applying, such as future educational plans, extracurricular activities, hobbies, and civil, fraternal, and charitable organizations (excluding information that may be indicative of race, color, religion, national origin, physical or mental disability, sexual orientation, or any other protected characteristic under federal, state, or local law):

List any special accomplishments, publications, awards, etc. (excluding information that may be indicative of race, color, religion, national origin, physical or mental disability, sexual orientation, or any other protected characteristic under federal, state, or local law):

IV. EDUCATIONAL BACKGROUND, MILITARY SERVICE, PROFESSIONAL POSITIONS, AND ADDITIONAL INFORMATION

EDUCATION:

NAME AND CITY OF SCHOOL	COURSE OF STUDY	YEARS ATTENDED (Indicate 1, 2, 3, 4, or 4+)				DEGREE/ DIPLOMA RECEIVED
		1	2	3	4	
High School:		1	2	3	4	[] Yes [] No
College:		1	2	3	4+	
Technical/Postgraduate:		1	2	3	4+	
Other:		1	2	3	4+	

Did you complete an IBEW Apprenticeship program? [] Yes [] No

If yes, when _____ Type: _____ Local No. _____

City _____ State _____

Please list any additional educational, vocational, and professional information, such as special training, skills, licenses, certifications, special areas of research, seminars, or similar activities, that are relevant to the position for which you are applying:

Have you served in the armed forces? [] Yes [] No

If yes, branch of service: _____

Dates of service: From _____ to _____

List duties in service, including special training:

V. EMPLOYMENT EXPERIENCE

Starting with current employment, if any, please list employment history in reverse order:

Name of present or last employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Dates of employment: From _____ to _____

Position(s)held/Classification: _____

Describe your duties: _____

Salary/hourly wage: Start: \$_____ End: \$_____

Name and title of immediate supervisor: _____

Reason for leaving: _____

May we contact this employer? [] Yes [] No

Name of prior employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Dates of employment: From _____ to _____

Position(s) held/Classification: _____

Describe your duties: _____

Salary/hourly wage: Start: \$ _____ End: \$ _____

Name and title of immediate supervisor: _____

Reason for leaving: _____

May we contact this employer? [] Yes [] No

Name of prior employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Dates of employment: From _____ to _____

Position(s) held/Classification: _____

Describe your duties: _____

Salary/hourly wage: Start: \$ _____ End: \$ _____

Name and title of immediate supervisor: _____

Reason for leaving: _____

May we contact this employer? [] Yes [] No

VI. REFERENCES

Please provide the names, addresses, and telephone numbers of two references who are not related to you:

Name: _____ Telephone No.: (____) _____ - _____

Address: _____

City: _____ State: _____ Zip: _____

Name: _____ Telephone No.: (____) _____ - _____

Address: _____

City: _____ State: _____ Zip: _____

Do you have a college degree? [] Yes [] No

If yes, What type? _____ Field of Study _____ # of years _____

List the classes you feel you can teach:

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |

Comments:

To qualify for a teaching credential, you must be fingerprinted and a background check will be conducted by the State. If for any reason you feel you will not qualify, please explain:

VIII. ACKNOWLEDGMENT AND SIGNATURE

I certify that all information contained within this application (and any and all attachments) is true, complete and correct, and I understand that any false information or omissions may lead to the rejection of my application or, if I am employed, discipline up to and including termination at the time any such false information or omission is discovered.

I authorize an investigation by Electrical Training Institute, Inc. (and its representatives, employees or agents) of all statements contained within this application; authorize Electrical Training Institute, Inc. (and its representatives, employees or agents) to secure information about my background and experience with former employers, educational institutions, and any relevant agencies; and authorize those parties to provide information to Electrical Training Institute, Inc. (and its representatives, employees or agents) concerning my background and experience. I hereby release Electrical Training Institute, Inc. (and its representatives, employees or agents), and all parties providing information to Electrical Training Institute, Inc. (and its representatives, employees or agents) about my background and experience, from any liability whatsoever arising therefrom.

I understand that this application remains current for 30 days only. At the conclusion of that time, if I have not heard from the Electrical Training Institute, Inc., and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

I understand that, if I am hired, my employment with Electrical Training Institute, Inc., can be terminated at will, with or without cause, and with or without notice, at any time, either at my option or the option of the Electrical Training Institute, Inc. I further understand that nothing in this application, or in any oral or written statement provided to me by Electrical Training Institute, Inc., will limit these rights to terminate my employment at will, and no representative of Electrical Training Institute, Inc., has the authority to change this at-will relationship. I understand that this application does not constitute an agreement or contract for employment.

I understand that any offer of employment is conditioned on my providing satisfactory proof of my identity and proof of eligibility to work in the United States. I further understand that this application is only valid for the position applied for at present and that Electrical Training Institute, Inc., is under no obligation to retain or consider this application for any future openings.

Applicant's Signature: _____ Date: _____

Please Print Name: _____